



Merrimac Police Department

2 Jana Way
Merrimac, Massachusetts 01860

Tel: 978-346-8321
Fax: 978-346-0592

Information and Report Request Form

Date: ____/____/20____

Person Requesting Information: _____

Address: _____ Phone#: _____

Date of Incident: ____/____/20____ Type of Incident: _____

Location of Incident: _____

Other Names Involved: _____

Would you like to have information E-mailed or Picked-Up in person? [Check One]

E-mail Address: _____

Best Phone Number for Pick Up Notification: _____

Please return completed form to:

OR email completed form to:

*Merrimac Police Department
2 Jana Way
Merrimac, MA 01860*

JMather@merrimacpolice.org

[Police Use Only]

Date Received: ____/____/20____ Time Received: _____ Received By: _____

*******Complete Side Two If Applicable*******

Release of Police Reports under G.L. c. 41, § 97D

I, _____ (print name), _____ (date of birth) am a complainant in a domestic violence (G.L. c. 209A, § 1) and/or sexual assault investigation.

I may choose to get a copy or copies of the completed report(s) pertaining to my case and distribute it to whoever I choose; and/or I may name people below who must appear in person at the police station and present identification in order to receive any reports.

I understand that information about my case must be kept confidential by the police. However, under G.L. c. 41, § 97D, I request that completed reports relating to my case be released to the following. [Please check the applicable box and clearly print the information requested.]

Me.

My Attorney: _____.

My Victim/Witness Advocate (G.L. c. 258B, § 1): _____.

My Domestic Violence Counselor (G.L. c. 233, § 20K): _____.

My Sexual Assault Counselor (G.L. c. 233, § 20J): _____.

And the following named individuals and, if applicable, their organizations:

_____ of _____.

_____ of _____.

_____ of _____.

Signed: _____ (type legal name if submitting electronically)

On this: Month: _____, Day: _____, Year: 20_____.

Important Note: Please understand that: (1) G.L. c. 41, § 97D authorizes law enforcement officers, prosecutors and bail commissioners to communicate and access reports concerning your case in the performance of their professional duty; (2) police agencies are required to share your case information with social service agencies investigating reports of child, disabled or elder abuse and neglect; and (3) college and university police departments must share reports and information with the Title IX Coordinator under federal law.